

PRIVACY POLICY

Date of issue: 12.9.2019

City of Vaasa

1. Register name	STORMWATER MANAGEMENT / Invoicing
2. Controller	City of Vaasa / Municipal Engineering Kirkkopuistikko 26 Address: PB 2 65100 Vaasa
3. Register contact person	Name: Virva Hirvi-Nevala Telephone: 040 480 5637 email: hulevesi@vaasa.fi or virva.hirvi-nevala@vaasa.fi
4. Privacy policy contact	Telephone exchange 06 325 1111 email: tietosuojavastaava@vaasa.fi
5. Purpose and reason for personal data processing	The personal data register is set up to maintain customer information for stormwater management, in order to invoice customers once a year.
6. Register data content	The register contains information on companies, housing associations and individuals such as; <ul style="list-style-type: none">- Name and address information- Email- Social security number- Business ID- Information about the aforementioned customer's property identification- Property size- And information on the fee to pay
7. Regular data sources	The data is primarily obtained from the following sources: <ul style="list-style-type: none">- Vaasan Vesi register- Maintained by the National Land Survey Real Estate Information System, where information is- transferred as a copy of the City of Vaasa database.

	<ul style="list-style-type: none"> - The KOKI Real Estate Tenancy Register (City of Vaasa) - Trimble Väestö (Vaasa's own residents) - Population Register Centre (National) - Ytj.fi - Building Register (City of Vaasa) - From the customers themselves - Asiakastieto.fi - Kauppalehti.fi - Finder.fi (for address verification)
8. Data Retention Time	Time and criteria are determined by e.g. the law, regulations, etc. The retention time can also be included in the filing policy (contact records management)
9. Regular disclosure of information	Information may only be disclosed to the authorities upon a specific request.
10. Transfer of data outside the EU or EEA	The data will NOT be transferred outside the EU or the EEA.
11. Principles of Registry Protection	<p>A. Manual Material (e.g. in locked Storage areas)</p> <p>B. the data processed by computer are protected from third parties;</p> <ul style="list-style-type: none"> • password protection • Firewall • Anti-virus protection • Computers are password-protected and in locked mode • Phones and mobile devices are password protected and / or fingerprint protected and may be locked remotely. •
12. Existence of possible automatic decision-making	Not at this stage
13. Rights of the data subject	<p>A. Right of access (Article 15, request to contact person)</p> <p>B. Right of appeal to the supervisory authority (Article 77)</p> <p>C. Right of rectification (Article 16)</p> <p>D. Right of erasure (Article 17) "Right to be forgotten" NOT applicable in statutory registers</p> <p>E. The right to transfer data between systems (Article 20) automatic processing is technically possible. Contact the privacy policy contact person.</p> <p>F. Withdrawal of Registered Consent</p> <p>G. Other information</p>